North Texas Athletic Trainers' Society (NTATS) Constitution and Bylaws

Article I
Name

1.1 Name

The name of the organization shall be North Texas Athletic Trainers' Society (NTATS).

Article II
Purpose of the Organization

2.1 Purpose of the Organization

The North Texas Athletic Trainers' Society is a social, non-profit organization dedicated to improving the communication, continuing education, and professionalism of the North Texas athletic training community, and to the promotion and enhancement of the athletic training profession in general.

2.2 Objectives, Goals and Events

(A) Student athletic trainer workshop and other educational events
(B) Student Scholarships
(C) Various methods of recognition, honors, and awards
(D) Public service, cooperation with charities and support of the North Texas athletic community
(E) Various social events

2.3 Other Attributes

(A) Notwithstanding the purposes set forth above, or any other provisions of these bylaws, NTATS shall not carry on any activities not permitted to be carried on by an organization exempt from Federal income tax under section 501(c)(7) of the Code. By way of illustration and not limitation:

- No part of the net earnings of NTATS shall inure to the benefit of any private member or individual;
- NTATS shall not permit any practices which discriminate on the basis of race, national origin, gender, sexual orientation, or other basis prohibited of organizations described in Code section 501(c)(7)

Article III
Membership

3.1 Classes of Membership

(A) Professional
(B) Associate
(C) College Student

3.2 Membership Qualifications

(A) Professional Member: Any Texas Licensed Athletic Trainer in good standing with the Texas Department of Health
(B) Associate Member: Any person interested in the advancement of athletic training
(C) College Student: Any collegiate level student who is studying athletic training

3.3 Membership Application and Dues

(A) Dues will be paid upon application for membership, and annually thereafter upon renewal of membership
(B) Membership will follow the fiscal year of NTATS and will run from January 1 to December 31. All dues will be reset on January 1
(C) Membership dues will be determined by the Officers

3.4 Voting Membership

(A) Voting privileges are granted to Professional members only
(B) Each Professional member in good standing shall have the right to one (1) vote on any matter coming before the Membership

3.4 Termination of Membership

(A) Any Member may terminate Membership at any time by written notice to an Officer. There will be no rebate of dues paid
(B) Membership may be suspended or terminated for violation of the Constitution and Bylaws, or failure to uphold professional conduct as stated by the NATA Code of Ethics, the Texas Department of Licensing and Regulation

Article IV
Officers

4.1 Definition of Offices

(A) " Elected Officers" shall be defined as the President, President-Elect, and Secretary and shall have voting privileges in executive session
(B) "Appointed Officer" shall be defined as the Treasurer
(C) **Presiden**t: Any licensed member in good standing with the Texas Department of Licensing and Regulation may serve as President immediately after serving as

President-elect.
(D) **President-Elect**: Any licensed member in good standing with the Texas Department of Licensing and Regulation who is elected by the Professional membership, who shall serve in that position for one (1) term prior to assuming the position of President.
(E) **Secretary**: Any licensed member in good standing with the Texas Department of Health who is elected by the Professional membership.
(F) **Treasurer**: Any licensed member in good standing with the Texas Department of Licensing and Regulation who is appointed by a consensus of the elected officers.

4.2 Terms of Office

(A) **President**: Term of office for the President shall be for two (2) years. He/she may be elected to the office of President-Elect after sitting out one (1) term.
(B) **President-Elect**: Term of office for the President-Elect shall be for two (2) years to coincide with the term of the President.
(C) **Secretary**: Term of office for the Secretary shall be for two (2) years. He/she may be reelected to no more than two (2) consecutive terms.
(D) **Treasurer**: Term of office for the Treasurer shall be for two (2) years. He/she may be appointed to unlimited consecutive terms.
(E) No individual may serve in more than one NTATS office at a time.

4.3 Duties of Officers

(A) **President**: The President shall be responsible for administration of the NTATS and enforcement of the policies according to the NTATS Constitution and Bylaws. He/she shall preside at all meetings of the NTATS and its officers.
(B) **President-Elect**: The President-Elect shall be responsible for assisting the President with the administration of the NTATS. In the absence of the President, he/she shall preside at meetings of the NTATS and its officers.
(C) **Secretary**: The Secretary shall be responsible for maintaining the NTATS records, recording meeting minutes, and assisting the President as necessary in the overall operations of the NTATS.
(D) **Treasurer**: The Treasurer shall be responsible for maintaining the NTATS financial records. This may include disposition of membership dues and payment of bills. He/she must submit an annual report summarizing the organization's financial status.
(E) Voting: The NTATS Executive Board will vote upon any proposed matter, or change, the affects the administration or NTATS the organization or the NTATS membership.

(i) In the event of a tie, the issue will be tabled until the next meeting. At the next meeting, both sides will present their sides again; and, the Executive Board will re-vote on the matter. If there is still a tie, then the President can break the tie with a vote in either direction.

4.4 Election of Officers

(A) Nominations for the elected office of the President-Elect and Secretary shall

be accepted by the President by the end of the NTATS Student Symposium. A slate of candidates for each office will be submitted to the membership within ten (10) days of the meeting. A ballot will accompany the slate of candidates.
(B) Election of officers shall occur by a vote of the membership returning ballots within fourteen (14) days of the annual NTATS Student Symposium.
(C) Election results will be reported to the membership within seven (7) days from the date of the ballot tally. The President will be responsible for notification of the membership.
(D) Newly elected officers will assume duties annually on June 1st.

4.5 Resignation, Removal, and Replacement of Officers

(A) Resignations: Any elected or appointed officer may resign at any time by written notice to the remaining officers.
(B) Removal: Any officer may be removed from offices.

(i) Automatic removal from office is warranted if the officer in question voluntary or involuntarily inactivates his/her Texas athletic Trainer's License.
(ii) Removal by ballot may be brought by motion of the general membership by submission of a petition outlining reasons for removal and containing the signatures of one fifth (1/5) of the membership. The petition should be submitted to the highest- ranking remaining officer. The matter is then to be investigated by the officers as a group in executive session. If valid reason for removal is found a vote of 51% of the membership is needed to remove the officer, which is effective immediately.

(a) An election will then be held to fill the vacated position.

(iii) Removal may be deemed necessary only in the following conditions:

(a) Conflict of interest by entering a relationship that is in significant conflict with the goals of the NTATS, the profession of Athletic Training, or the rights and obligations of the respective office.
(b) The officer is no longer able to completely fulfill the obligations of the position.

4.6 Filling a Vacancy

(A) In the event the office of President becomes vacant the President-elect will assume the office for the completion of that term and the subsequent term. An election will be held to fill the position of President-Elect for the concurrent time frames.
(B) Should the office of President-elect become vacant, an election will be held to fill the position for the remaining term. At the completion of the term, the President-elect will assume the position of President.
(C) Should the position of Secretary become vacant, an election will be held to fill the position for the remaining term. The officer serving in the remainder of that term will be eligible to serve two (2) more complete consecutive terms.
(D) Should the position of Treasurer become vacant, the new Treasurer will be

appointed by a consensus of the elected officers. The officer serving the remainder of that term may or may not be re-appointed to an additional term.

Article V
Meetings

5.1 Annual Business Meeting of the Membership
An annual business meeting of the NTATS shall be held regularly at the NTATS Student Symposium. Other meetings will be held as deemed necessary by the President.

5.2 Executive Business Meetings
(A) Meetings of the officers shall be held as deemed necessary by the President.
(B) All elected officers must be present at an executive meeting to establish a quorum.

5.3 Notice of Meetings
Members will be notified of meetings by newsletter, fax, e-mail or telephone.

5.4 Voting on Organization Business
(A) Presentation, discussion and voting on organization business other than regular election of officers will occur at the annual business meeting of the NTATS.
(B) Special meetings of the membership may be called by the President for the purpose of voting on urgent NTATS business.

5.3 Quorum
A quorum of any meeting of the membership shall be the members present.

Article VI
Committees

6.1 Committees shall be established by a consensus of the elected officers.

6.2 Committee chairs and members shall be appointed by the President
(a) Term of service for committee members shall be three (3) years.
(b) Committee members may be appointed for two (2) consecutive terms.
(c) Committee chairs shall be subject to annual review by the President, and may resign at any time.

Article VII
Parliamentary Authority

7.1 Robert's Rule of Order

The most current edition of Robert's Rules of Order shall govern the North Texas Athletic Trainers' Society in all cases to which they are applicable and in which they are not inconsistent with the NTATS Constitution and Bylaws.

Article VIII
Amending the Constitution and Bylaws

8.1 Approval of Constitution and Bylaws

This constitution and bylaws become valid and binding by the approval of the majority of the voting members on July 7. 2022.

8.2 Changes to the Constitution and Bylaws

(A) This Constitution and Bylaws may be altered, amended, supplemented, or repealed after any such changes are submitted to the President with a signature list of 10% of the membership in support of the changes.
(B) Upon acceptance by the President, the membership will be notified of the proposed changes via letter, fax, e-mail, etc.
(C) Opportunity for discussion of the proposed change(s) will be given to the voting membership at the next business meeting.
(D) Upon approval of the voting membership, the change(s) become part of the NTATS Constitution and Bylaws.
(E) Grammatical corrections to this Constitution and Bylaws may be made by unanimous consent of the elected officers and will be effective immediately.

Article IX
Financial Business

9.1 Execution of Contracts

Officers may authorize any member in the name of NTATS to enter into contracts, and any such authority may be general or specific and limited.

9.2 Checks, Drafts, Deposits, etc.

(A) All checks, drafts, or other orders for money issued in the name of NTATS shall be signed by the treasurer. Amounts over $100 shall be co-signed by the President.
(B) Deposits shall be made in such depositories as the elected officers select.

9.3 Fiscal Year

(A) The fiscal year of the NTATS shall run from January 1 to December 31.
(B) Auditing of the books shall occur annually and is the responsibility of the elected officers.
(C) The treasurer shall make an annual financial report available to the membership.

Article X
Dissolution

10.1 Upon dissolution of NTATS, its assets shall be distributed exclusively to one or more organizations which:

(A) Are described in section 501(c)(7) of the Internal Revenue Code ("Code"), or the corresponding section of any future federal tax code, which organizations:

(i) Shall have favorable determinations from the Internal Revenue Service in effect that they are described in Code section 501(c)(7), and
(ii) Shall be listed in Internal Revenue Service Publication 78 or any successor publication as organizations which are described in Code section 501(c)(7) to which contributions may be deductible under Code section 170;
(iii) No part of the net earnings thereof are permitted to inure to the benefit of any private member or individual;
(iv) Shall not permit any practices which discriminate on the basis of race, national origin, gender, sexual orientation, or other basis prohibited by such organizations.

(C) Any such asset not so disposed of shall be disposed of according to the terms of an order of the Court of Common Pleas of the county in which the principal office of NTATS is then located, which order shall specify that the assets shall be disposed of exclusively to organizations described in the preceding sentence, or for purposes permitted of organizations described in the preceding sentence.